 P.O.Box 224

Barrie, ON, L4M 4T2

CANADA

**END OF PROJECT REPORT**

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| 1. Overview |
| 1. **Project name:**
 |  | **b. Project location**:  |  |
| 1. **Project Lead Member:**
 |  | **d. Implementing partner:** |  |
| **e. Project period:** |  | **f. Date of project termination:**  |   |
| **g. Project budget**:  |  | **h. Funds remitted to project:** |  |

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| 2. Project History |
| 1. What objectives were achieved during the period Devxchange was involved in this project?
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| 1. What challenges were faced and how were these overcome?
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| 1. Why is the project terminating?
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| 4. Lessons and Recommendations |
| a. What lessons were learned from this experience? |  |
| b. What recommendations would you like to make to Devxchange? |  |

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| 3. Stories & Photos |
| a. If possible, please include a story or incident of a beneficiary, staff or person associated with this project that reflects how the funds donated for this project have helped.  |  |
| b. Include attachment of project photos when you email the report back.  |  |

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| 4. **Financial**  |
|  | Income | Expense |
| Funds received for this project. |  |  |
| Funds transferred to implementing partner  |  |  |
| BALANCE in account |  |  |
| Where would you like to reallocate any remaining funds?  | **Project name** | **Amount** |
|  |  |  |

Signatures:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_

Project Lead Member Exec. Director